



Please reply to:

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Date: 19 January 2024

Notice of meeting

Audit Committee

Date: Monday, 29 January 2024

Time: 7.00 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Audit Committee

Councillors:

J. Button (Chair)

K. Howkins (Vice-Chair)

M. Arnold

M. Bing Dong

J.R. Boughtflower

L. E. Nichols

P. Briggs

Substitute Members: Councillors C. Bateson, S. Bhadye, M. Buck, J.A. Turner and J.R. Sexton

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

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1. Apologies and Substitutes

To receive any apologies for absence and notification of substitutions.

2. Minutes

5 - 12

To confirm the minutes of the meeting held on 30 November 2023 and the Extraordinary meeting of 7 December 2023.

3. Disclosures of Interest

To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for members.

4. Exclusion of Public and Press (Exempt Business)

To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

[Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in any lease, contract or other type of negotiation with the tenant or developer, who could then know the position of the Council.]

5. Future Resourcing of the Internal Audit Service

13 - 126

To consider a report from the Group Head Corporate Governance and make a recommendation to Council on the future resourcing of the Internal Audit Service.

6. Procurement Internal Audit Recommendations Progress Review

127 - 156

To note the report on the Procurement Internal Audit Recommendations Progress Review and agree the further planned and ongoing action.

7. Annual Review of Internal Audit Effectiveness

157 - 184

To note the annual review of Internal Audit effectiveness.

8. Update on the use of the Regulation of Investigatory Powers Act Policy (RIPA Policy) 185 - 214

To note the approved Regulation of Investigatory Powers Act (RIPA) Policy and the use of RIPA powers during the period 1 January 2020 to 31 December 2023.

9. Committee Forward Plan 215 - 218

To consider and approve the work programme for the municipal year